

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 17 MAY 2021

PRESENT

Cllrs. S P Barry (Chairman), R A Harper, E M Jones, C J Lamb, P H F Powell and C D Steward. Also in attendance were two members of the public and Mr B J W Mackman (Clerk).

ANNUAL MEETING

21/131 - TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Councillor Barry was proposed and elected Chairman for the ensuing year.

21/132 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Barry signed his Declaration of Office

21/133 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Powell
Millennium Green – Link	Jones
Neighbourhood Plan Group	Jones, Powell, Steward
Poppleton Community Trust Observer	Steward
Poppleton Cricket Club – Link	Lamb
Poppleton Moat Fields Management Group Representative	Barry
Poppleton Youth Action Group Representative	Harper
Wildlife Trust Representative	Jones
Yorkshire Local Councils Associations Representatives (2)	Powell, Steward

ORDINARY MEETING

21/134 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

21/135 – PUBLIC PARTICIPATION

Peter Brown addressed the Cllrs. on the subject of the development in front of the pond and the replacement tree. It was agreed that the Wildlife Group should present a detailed paper to be considered at the next Parish Council meeting.

Alan Jones addressed the Cllrs. on the subject of releasing the £5,000 provided in the 2020-21 budget as a contribution towards the construction of a footpath alongside the children's play area.

21/136 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING'

Apologies for absence were received from Cllr. Hook..

21/137 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE'

Cllr. Hook's reason for absence was accepted.

21/138 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26 APRIL 2021

The minutes of the Parish Council meeting held on 26 April 2021 having been circulated prior to the meeting, were approved and signed. This being the first face-to-face meeting since the lockdown in March 2020 the Chairman also signed the minutes of all the Zoom meetings held from June 2020 to March 2021.

21/139 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

In City Councillor Anne Hook's absence there was no report.

21/140 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Overgrowing hedges (Min. 21/108a) - (City Council first informed May 2019 – Min. 19/159c)*
No further news on this subject.

(b) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 21/108b) – (City Council first informed February 2019 – Min. 19/058a)*
No news to report on this subject.

(c) *Felling the trees in front of Ash Keys (Min. 21/108f)*
The Tree Fella, who is to fell the trees, has booked 30th June and 1st July to carry out the work.

(d) *Removing dead wood from the sycamore tree outside Wylde Green (Min. 21/108g)*
The Tree Fella, who is to carry out the work, has booked 30th June and 1st July for the work.

(e) *The footpath between Riversvale Drive and Main Street (Min. 21/112c)*
It was reported that the rubbish had been cleared but that the footpath is in a poor state of repair. The City Council is to be asked to remedy the situation. **(Action Cllr. Hook)**

(f) *An article for the website re the killing of sheep by dogs (Min. 21/118)*
The Clerk confirmed that Cllr. Steward had written an article on this subject which the Clerk had posted on the Parish Council's website.

21/141 – FINANCE

(a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 17 May 2021. The report reflected the receipts and payments below. The bank balances on 17 May were: -

Current Account	£500.00
Business Money Manager Account	£35,550.92
National Savings Investment Account	£15,530.73

(b) To note accounts for payment (net of VAT);

118	Sleightholm Landscapes	Grass cutting per contract	£290.00
119	James Mackman	Salary – May	£537.26
120	H M Revenue & Customs	Income Tax - May	£134.20
121	James Mackman	Expenses	£5.99
122	Poppleton Community Trust	Room hire	£12.00

(c) *To receive a report on income received*

Sir Thomas Glemham Regiment	Cartshed rent	£80.00
City of York Council	1 st half year's precept	£11,000.00
1 & 1 Internet Ltd	Neighbourhood plan website refund	£1.80

(d) *To agree the process for making payments by electronic banking*

The Clerk reported that the internal auditor had produced a financial risk assessment on the use of electronic banking. There are two material points of difference between the internal auditor's report and the YLCA's instructions. Given that face-to-face meetings were now taking place the need for electronic banking had receded. It was agreed not to pursue the subject for the time being.

(e) *To consider releasing the £5,000 provided for the Poppleton Community Trust in the 2020-21 budget*

This was agreed and a cheque for £5,000 was made out and signed.

(f) *To agree the Annual Governance Statement on the Annual Return*

The Cllrs. had been given a copy of the Annual Governance Statement prior to the meeting. The Clerk pointed out that the external auditor required a "No" against item 4. The Cllrs. agreed that the other questions could be answered with a "Yes". The Chairman and Clerk signed the form.

(g) *To agree the Statement of Accounts on the Annual Return*

The Cllrs. had been given a copy of the Statement of Accounts prior to the meeting. There were no queries raised on the figures which the Cllrs. agreed to accept. The Chairman and the Clerk signed the form.

(h) *To consider whether or not to subscribe to Zoom for future meetings*

It was resolved that, as the Government has ruled that meetings online are no longer legal, the Parish Council would no longer subscribe to Zoom. **(Action Clerk)**

21/142 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

It was noted that the first cut of the season had been made.

(b) *The management of Warren Lea*

No news to report on this subject.

(c) *The management of the Common Land*

No news to report on this subject.

(d) *Allerton Drive garden*

It was noted that the grass had been cut and the area is looking tidy.

(e) *The Moat Fields – including the suggested bridleway*

No news to report on this subject.

(f) *The Cartsheds*

The question of what to do about the cracks in the end wall of the Cartshed was discussed. It was agreed that movement tags should be affixed to the wall so that any widening of the cracks could be measured. The Clerk is to instruct Mason Clark Associates who did the original survey to carry out the task. **(Action Clerk)**

(g) The Wildlife Area including the rodent problem

The question of the presence of rodents in the area was discussed. The local exterminator had examined the site and said that putting down poison was not an option. He subsequently filmed rats taking food which had been thrown for the ducks on the pond. He had said that if people stopped feeding the ducks the rats would move to another location. It was noted that the videos had been posted on the Poppleton Parents page on Facebook and that the incidence of feeding the ducks had greatly reduced.

A Cllr. suggested that the rat holes could be blocked with chicken wire.

21/143- TO CONSIDER COUNCILLOR AND CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

21/144 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

No reports.

21/145 - TO CONSIDER PRODUCING A NEWSLETTER

The idea of producing a Newsletter was discussed. It was noted that items of news are regularly posted on the Parish Council's website. Articles are written for Centrepiece which is delivered to all houses in the village. An article is to be written for the churches' "Poppleton Parish News". It was agreed not to produce a Newsletter at the present time.

21/146 – TO CONSIDER REPAIRING AND REPAINTING THE BUS SHELTER IN MAIN STREET

The Clerk had reported that he had been advised that a tile had fallen off the bus shelter roof and he had gone to investigate. He had arranged for the tile to be put back. Also, that he had taken photographs showing the poor state of the paintwork and the grouting along the roof line which is falling out. These he had sent to the Parish Cllrs. The Clerk had asked Ken Falkingham to give a quotation for all the remedial work needed. The Cllrs. considered and then resolved to accept the quotation. **(Action Clerk)**

21/147 – TO RECEIVE REPORTS ON/FROM

(a) Village policing

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Nether Poppleton reported to the police in April 2021. The schedule was noted.

(b) Poppleton Community Trust

The Centre is now open for business but with strict Covid-19 protocols in place.

(c) Youth Club

No report.

(d) YLCA York Branch

Cllr. Powell reported: -

- There has been no action yet on the proposed Charter.
- The format of future branch meetings is likely to change giving more time to speakers and exchange of views and information,
- The death of Matt Davies, Clerk to Acaster Malbis Parish Council, was noted.

(e) Any other meeting

No reports.

21/148 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

It was noted that the correspondence received since the April meeting, as listed below, had already been circulated to the Councillors.

- (a) A Main Street resident suggesting moving the bus terminus to a different site
- (b) A Millfield Lane resident regarding inconsiderate parking in Millfield Lane
- (c) A request to locate a skip in front of St Everilda's wall
- (d) Julian Sturdy MP - Update
- (e) Lionel Lennox - planting replacement trees on Parish Council land
- (f) Moat Fields Management Group - Map showing the location of the planned hedges in the Moat Fields
- (g) WHP Telecoms Ltd – Pre-planning info re mast in Millfield Lane

21/149 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 May	Listed Buildings Group	Poppleton Centre– 10.00am	Harper, Lamb, Jones
10 Jun	YLCA York Branch	Zoom – 6.45pm	Powell, Steward

21/150 – TO CONSIDER MINOR MATTERS

- (a) It was reported that there are two banners along the fence bordering the Poppleton Business Park on the A1237. Cllr. Hook is to be asked to seek guidance from the City Council regarding the removal of the banners. **(Action Clerk & Cllr. Hook)**
- (b) Following Lionel Lennox’s email about planting replacement trees on Parish Council land it was agreed to set up a working group to consider the matter. Members will be Cllrs. Harper and Steward and Lionel Lennox.

21/151 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

- (a) A report from the Trees Working Group.
- (b) A report from the Wildlife Group
- (c) A report on the suggested hedging in the Moat Fields

21/152 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 JUNE 2021

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 21 June 2021.

The meeting closed at 9.12pm.

Chairman.....

Date.....

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